

COVID-19 SAFETY PLAN

Warringah Hockey Association

Association/Club/Venue	Warringah Hockey Association
Ground Location (if applicable)	Curl Curl
Club Facility Location (if applicable)	
Association/Club President/Venue Contact	Anne Jenkins
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Version	Draft 2 June 2020
Effective Date	1 June 2020

Harmen Fredrikze is responsible for this document.

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INTRODUCTION

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by Warringah Hockey Association to support its member clubs and its members and participants in the staged resumption of community sport and club activities.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the Warringah Hockey Association, any facilities it controls, the playing/training behaviour of all members and participants and the monitoring and reporting of the health of attendees at Curl Curl facilities.

This Plan includes, but is not limited to, the conduct of:

- a) staged training and competition activities (Hockey operations); and
- b) facility management and supporting operations (facility operations).

The Plan is subject at all times to all regulations, guidelines and directions of government and public health authorities.

KEY PRINCIPLES

This Plan is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](#) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](#) (**National Principles**). It also complies with the [NSW Government Public Health Order](#)

The Plan also accepts as key principles that:

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is our number one priority
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on Warringah Hockey Association's return to Hockey plans
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19
- Training cannot resume until the arrangements for Hockey operations and facility operations are finalised and approved, if necessary; and
- At every stage of the return to Hockey process Warringah Hockey Association must consider and apply all applicable local restrictions and regulations. Warringah Hockey

Association needs to be prepared for any localised outbreak at your facilities, within your competitions or in the local community.

RESPONSIBILITIES UNDER THIS PLAN

Warringah Hockey Association retains the overall responsibility for the effective management and implementation of the return to Hockey activities and operations outlined in this Plan.

The Board of Warringah Hockey Association is responsible for:

- Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required and ensuring it reflects up to date information from government and public health officials.

The Board has appointed the following person as the Warringah Hockey Association COVID Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

NAME	Anne Jenkins
CONTACT NUMBER	0414189986
EMAIL	annej@thswim.com.au

Warringah Hockey Association expects all members, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time
- Understand and act in accordance with this Plan as amended from time to time
- Comply with any testing and precautionary measures implemented by Warringah Hockey Association
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

RETURN TO HOCKEY ARRANGEMENTS

The Plan outlines specific requirements that Warringah Hockey Association will implement for Level B and Level C of the AIS Framework.

Warringah Hockey Association will transition to the training activity and facility use as outlined in Level B of the AIS Framework and the training/competition activities and facility use outlined in Level C of the AIS Framework when permitted under local restrictions and regulations.

AIS Framework Arrangements

The protocols for conducting Hockey operations and facility operations under Level B and Level C of the AIS Framework are set out in the Appendix.

Roadmap to a COVIDSafe Australia

Warringah Hockey Association will also comply with the Australian government’s [Roadmap to a COVIDSafe Australia](#), which places limits on the type of activity that can be conducted and the number of people who can gather at facilities, notwithstanding the activities permitted by the AIS Framework (see below).

AIS Activities	Level A: Training in no more than pairs. Physical distancing required	Level B: Indoor/outdoor activity. Training in small groups up to 10. Physical distancing required		Level C: Full sporting activity (training and competition) allowed. No restriction on numbers. Contact allowed	
Roadmap Activities	N/A	Step 1: No indoor activity. Outdoor sport (up to 10 people) consistent with AIS Framework	Step 2: Indoor/outdoor sport up to 20 people. Physical distancing (density 4m ²)	Step 3: Venues allowed to operate with up to 100 people with physical distancing. Community sport expansion to be considered consistent with AIS Framework.	Further steps TBC

RECOVERY

When public health officials determine that the outbreak has ended in the local community, Warringah Hockey Association will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. Warringah Hockey Association will also consider which protocols can remain to optimise good public and participant health.

At this time the Board of Warringah Hockey Association will consult with key stakeholders to review the delivery of its return to Hockey arrangements and use feedback to improve organisational plans and systems.

APPENDIX: OUTLINE OF RETURN TO HOCKEY ARRANGEMENTS

ASSOCIATION OR CLUBS WHO RUN A VENUE

Organisational & Operational Considerations

Area	Plan Requirements (for activities under AIS Framework Level B & NSW Government Public Health Order)	Complete [✓]
Approvals	<p>The Association/Club must obtain the following approvals to allow a return to training at Level B:</p> <ul style="list-style-type: none"> • NSW Government Public Health Order permits a return to Sporting Complexes. • Local government/venue owner approval to training at venue, if required • Hockey NSW approval to return to training based on the submission of the COVID-19 Safety Plan • Venue committee has approved return to training for Club where applicable • Insurance arrangements confirmed to cover training i.e. registered participants only 	
Association/Club responsibilities	<p>The Association/Club will oversee:</p> <ul style="list-style-type: none"> • Provision and conduct of hygiene protocols as per the Plan. YES • The capture of a record of attendance at all training and club activities and maintaining an up-to-date log of attendance. YES • Coordination of Level B field and training operations. YES • Operation of the facilities in support of all Level B training activities in accordance with this Plan. YES 	✓
Employees & volunteers	<p>The Association/Club will:</p> <ul style="list-style-type: none"> • Ensure, as far as reasonably practicable, you operate COVID-19 safe workplaces and educate volunteers and staff on safe work practices. Facilitate COVID-19 education for volunteers and administrators in community sport on COVID-19 transmission control, see, e.g., https://www.safework.nsw.gov.au/resource-library/COVID-19-Coronavirus/pandemic-plan-advice). YES • Ensure, as far as reasonably practicable, employees and volunteers need to stay home when sick or when caring for a sick family member. YES 	✓

<p>Facilities</p>	<p>Association/Club to detail specifics of how facilities will operate. These should cover, but aren't limited to:</p> <ul style="list-style-type: none"> • What parts of facilities are available during Level B restrictions; limit to toilets and medical facilities and minimise use of communal facilities? Toilets • What are the hygiene and cleaning protocols, including the process/procedure that is being implemented to minimise the risk of transmission? Council cleans the toilets at Curl Curl • What physical distancing protocols to be used within shared facility spaces (e.g., bar/canteen, change rooms, toilets, spectator viewing areas, entrance foyers, corridors and clubrooms), clearly demonstrate these protocols through marking tape and/or signage and encourage individuals to be respectful of shared space, minimise time spent in these areas and observe physical distancing measures. Social distancing of 1.5m will be in place and enforced • Consideration of whether to permit bar/canteen operations – if so: <ul style="list-style-type: none"> ○ Implement queuing requirements to maintain physical distancing ○ Ensure appropriate food/beverage and cash handling arrangements ○ Implement low/lower risk menu options (i.e., those requiring less direct food handling/contact); and ○ Implement hygiene measures including hand sanitiser at point of sale, gloves and facemasks for bar/canteen volunteers and consider the use of protective physical barriers/shields. No canteen in operation during this C19 period • Determine if water fountains can be used – if so, ensure users are aware of appropriate usage protocols. Curl Curl does not have water fountains. Players are requested to bring their personal pre-filled waterbottles, communicated via member clubs. • Where will the appropriate health and safety equipment, personal protective equipment (PPE) and personal hygiene cleaning solutions be stored? How will stock be monitored? Covid Safety Coordinator maintains, stores and makes available PPE equipment. 	<p>✓</p>
	<p>Comment: Policy implementations to be reinforced with communication, via member clubs. Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	
<p>Facility access</p>	<p>Association/Club to detail specifics of facility access protocols. These should cover, but aren't limited to:</p> <ul style="list-style-type: none"> • What are the details of any health screening measures (e.g., temperature checks etc.) prior to entry to any facilities? Only where legally required or allowed. Currently such measures are not foreseen. • What are your protocols to limit excess to the facility of anyone who has: <ul style="list-style-type: none"> ○ COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days ○ Flu-like symptoms or who is a high health risk (e.g., due to age or pre-existing health conditions) ○ Travelled internationally in the previous 14 days? Observe government legislation and reinforce with communication, via member clubs. 	<p>✓</p>

	<ul style="list-style-type: none"> Who may attend the facilities e.g. only essential participants should attend to minimise numbers; not more than one parent/carer to attend with children; gathering numbers should not exceed government allowances. (1st stage maximum 10 people per half pitch)? Observe government legislation and reinforce with communication, via member clubs How will you encourage any spectators that they must observe physical distancing requirements (>1.5 metres)? Observe government legislation and reinforce with communication, via member clubs How will the Attendance Registers to be implemented and maintained? Game Day Convenor to keep record. All attendees (including players, referees, officials, coaches, trainers, spectators) must mandatorily register at Game Day Convenor Desk as a condition for entering facilities. Communicated via member clubs. 	
	<p>Comment: Policy implementations to be reinforced with communication, via member clubs. Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	
Physical distancing	<p>Association/Club to:</p> <ol style="list-style-type: none"> Develop and implement physical distancing requirements at your venue and activities, including: <ol style="list-style-type: none"> On-field protocols to maintain a distance of at least 1.5 metres where practical, such as avoiding team huddles, handshakes and high fives, no sharing of headsets or computer screens/iPads when sitting on the side lines. Observe government legislation and reinforce with communication, via member clubs. Specific restrictions on contested training drills during Level B of the AIS Framework. Reinforce with communication, via member clubs. 	✓
	<p>Comment: Policy implementations to be reinforced with communication, via member clubs. Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	
Hygiene	<p>Association/Club to detail specifics of hygiene protocols to support training. These should cover, but aren't limited to:</p> <ul style="list-style-type: none"> Promoting regular and thorough hand washing by employees, volunteers and participants and providing relevant guidance by displaying posters: https://www.health.gov.au/resources/collections/coronavirus-covid-19-campaign-resources YES What will be the guidelines for sanitisation and cleaning, including requirements for sanitisation stations? Member clubs are required to bring hand sanitisers for each team to training practice. What are the guidelines for sanitisation and cleaning of facilities? Council cleans and sanitises the toilets at Curl Curl. Will safe hygiene protocols be adopted, including: <ul style="list-style-type: none"> Availability of hand sanitiser at entry/exit points to venue and elsewhere 	✓

	<ul style="list-style-type: none"> ○ Protocols for sanitising stations, sanitising shared equipment, uniforms ○ Cleaning standards – increase regular cleans and frequent wiping of high touch surfaces ○ Displaying posters outlining relevant personal hygiene guidance ○ Avoiding shared use of equipment ○ Provide suitable rubbish bins with regular waste disposal? <p>YES</p> <ul style="list-style-type: none"> ● Will safe hygiene protocols be distributed to members, either directly or via Clubs? <p>YES</p>	
	<p>Comment: Policy implementations to be reinforced with communication, via member clubs. Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	
<p>Personal health</p>	<p>Association/Club to detail specifics of personal health protocols. These should cover:</p> <ul style="list-style-type: none"> ● What measures has the Association/Club/Venue taken to ensure that all members are aware of the personal hygiene controls they must take before, during and post training? Display Covid safety signs and reinforce with communication, via member clubs. ● Washing of hands during, after training and use of hand sanitiser where available. Display Covid safety signs and reinforce with communication, via member clubs. ● Will there be advice to players, coaches, volunteers and spectators to not attend if unwell i.e. any symptoms of cold and flu? <p>YES</p>	<p>✓</p>
	<p>Comment: Policy implementations to be reinforced with communication, via member clubs. Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	
<p>Training processes</p>	<p>Association/Club to detail specifics of training processes.</p> <ul style="list-style-type: none"> ● Provide scheduling details of training sessions, including number of groups, length of sessions and time between sessions to reduce overlap. Scheduling details reinforced with communication, via member clubs. ● How will the training Attendance Register be implemented and monitored? This register must record all participants training, their time in and time out. Member clubs will be responsible for maintaining their registers ● Have clubs/programs been informed that no more than 10 people can training per one half of the field? This includes coaching and support staff. <p>YES</p> <ul style="list-style-type: none"> ● Will the Association/Club/Venue emphasise the AIS Framework principle of “Get in, train, get out” – arrive ready to train? <p>YES</p>	<p>✓</p>

	<ul style="list-style-type: none"> • Will there be Sanitising requirements, including use of sanitising stations per training group? YES • Will there be resources available for treatment of shared equipment (e.g., sanitise equipment before, during, after sessions) and use of such equipment to be limited? YES • Will personal hygiene be encouraged e.g. wash hands prior to training, no spitting or coughing? YES • Will there be guidance for travel arrangements e.g., physical distancing on public transport, limit carpooling etc.? YES 	
	<p>Comment: Policy implementations to be reinforced with communication, via member clubs. Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association.</p>	
<p>Management of unwell participants</p>	<p>Association/Club to detail specifics of protocols to manage unwell participants at an Association/Club activity. Will the Association/Club:</p> <ul style="list-style-type: none"> • If possible, identify with clear and unambiguous signage, a space that can be used to isolate participants who become unwell at an activity and cannot leave immediately. The isolation area should be equipped with necessary PPE supplies to facilitate hand hygiene and respiratory etiquette. YES • Ensure, as far as reasonably practicable, participants who become unwell, immediately isolate and given a clean disposable facemask to wear. Establish procedures to help unwell participants leave the venue as soon as possible. YES • Train volunteers on treatment of symptomatic participants and disinfecting of facilities used by such participants. YES • If informed of a positive COVID-19 case by Authorities, what measures will be undertaken by the Association/Club? The Association in conjunction with player’s member club will advise the relevant authority. 	<p style="text-align: right;">✓</p>
	<p>Comment: Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	
<p>Communications</p>	<p>Association/Club to detail how they will communicate this Plan to players, coaches, members, volunteers and families. Examples for comment are:</p> <ul style="list-style-type: none"> • How will players, coaches and volunteers be briefed on return to training protocols including hygiene protocols (e.g., letter, email, text/WhatsApp message, Facebook post) and reinforcement of hand washing and general hygiene etiquette? Policy implementations to be reinforced with communication, via member clubs. • How will good personal hygiene practices be promoted in and around training sessions and in Club facilities? (e.g., posters in bathrooms) Policy 	<p style="text-align: right;">✓</p>

	<p>implementations to be reinforced with communication, via member clubs.</p> <ul style="list-style-type: none"> • Will there be endorsement of government COVIDSafe app and encouragement to players, coaches, members, volunteers and families to download and use app? <p>NO – the app cannot legally be enforced.</p>	
	<p>Comment: Member clubs will be responsible for implementation and compliance of Covid Safe training principles, as required by the Association. On game day, the Association will be responsible.</p>	

I have completed and reviewed this Plan, in consultation and collaboration with members, for and on behalf of the Association/Club. The Plan represents a true and correct reflection of the Association/Club approach to each of the considerations set out in the Plan.

Signed: /s/

Name: Harmen Fredrikze

Position: Secretary

Association/Club: Warringah Hockey Association Inc.

Date: 3 June 2020

Please return to: james.p@hockeynsw.com.au