



**Warringah Hockey Association  
2011 Annual General Meeting  
Minutes 24/10/2011**

Meeting Opened: 7:40pm

Item	Description	Detail	Presenter
1	Attendance	As per attendance sheet: Suellen Cope – Mosman, Fiona Telfer – UTS Sue Pickering – Manly Jnrs Suzi Litchfield – Manly Jnrs Julie Gribble – Manly Womens Amanda Clarke – Manly Womens Alana Taylor – Manly Womens Cathy Clark – Vice President Gabbie Whelan – Vice President Veronica Castro – Seaforth Sarah Nairn – Avalon Carol Todman – Vets Convenor Brian Douglas – Registrar, Caroline Ward – Treasurer Annabelle Aspinall – Terrey Hills Anne Jenkins – President Richard Forest – Terrey Hills Carol Douglas – Secretary	Annabelle Aspinall
2	Apologies	Mandy Hewitt-Park - Mosman Christine Cannon - Mosman Judy Wood – Umpire Convenor Megan Miller – Competition Convenor Damien Miller - Manly Karen Bailey – Manly Womens Laura Kelly - Harbord Robyn Wauchop - Seaforth Alex Murray – Avalon	
3	Accept minutes of previous AGM	Proposed: Suzi Litchfield Seconded: Gabbie Whelan	
4	Correspondence (Sept-Oct)	See Table below	
5	President's Report	See Document Attached	Anne Jenkins
6	Treasurer's report	See Document Attached	Brian Douglas
8	2011 Canteen Report	See Details Below	Cathy Clark
9	Registrar's Report	See Document Attached	Brian Douglas
10	Umpires' Convenor Report	See Document Attached	Carol Douglas
11	Competition Convenor Report	See Document Attached	Carol Douglas
12	Junior Devt & Reps Report	See Document Attached	Brian Douglas
13	Minkey Carnival Report	See Document Attached	Suzi Litchfield
14	Vets' Convenor Report	See Document Attached	Carol Todman
15	Hockey NSW AGM Report	See Document Attached	Brian Douglas
16	Sporting Union Report	See Document Attached	Brian Douglas
17	Future Planning Report	See Document Attached	Brian Douglas
	<b>General Business</b>		
18	Election of Office Bearers & Committee Members - 2012	(See Table Below)	Annabelle Aspinall
19	Vote to accept new WHA Constitution as previously distributed.	Passed Unanimously	Annabelle Aspinall
20	Comp Dates & calendar – 2012	(See Table Below)	
21	Comp Structure for Jnrs – 2012	(See Details Below)	

22	Meetings & General Ops in 2012	(See Details Below)	
23	<b>Other Business</b>		
24	Next Meeting	Planning Meeting <b>20<sup>th</sup> February 2012</b> Competition Committee Meeting <b>12<sup>th</sup> March 2012</b>	

## MATTERS ARISING FROM BUSINESS REPORTS:

### Registrations

- Same system will be used next year with a few improvements
- Credit card payments will be processed quicker
- Extra data verification required before processing
- Reconciliations and Rebates will be processed earlier in 2012
- Club registrars are encouraged to keep team lists up to date in HockeyNet during the year.
- Assistant Registrar required in 2012 to assist in processing the increasing registrations and to learn the procedures.
- Brian will work with club registrars in January to update forms and get ready for early distribution.

### Competition Convenor

- Brian Douglas & Damien Miller will follow up with council on our request to have a container at the fields during season for storage etc. The request has already been raised with Vicki Blaskett, our council contact for the fields. She indicated the request will need to be forward to the Building Department and may need a DA.

### Umpire Convenor

- It is proposed that Junior Umpires should be JFF age, ie 12year + and that we set a limit to the number of trainees in the program.
- Confirmed that there will be an Umpires Briefing session before the start of the competition in March. Cathy Clark requested if this could be held on a Monday night subject to the availability of the presenter.
- Carol Douglas highlighted that online umpire training is also available through the Hockey Aust HockeyEd program.

### Canteen

- Members are very happy with the service provided by the canteen and BBQ.
- There was no meat sponsor this year so meat was purchased each week (app \$250 pw)
- The canteen was again impacted by the number of washout weeks which totalled 5 in 2011.
- Vandalism & graffiti was an issue during 2011. The canteen was accessed and drinks were stolen. Further locks were installed to protect stock.
- The question of how best to provide coffee was discussed. Cathy indicated there is not much room in the canteen for a coffee machine but she will look into this for 2012. A Coffee Van is not really an option because of the difficulty of access.

### Junior Development

- All club nominations for the U/13, U/14, and U/15 HNSW Development camps must be sent to Brian by the first week in November, 2011.
- Calling for U/13 boys and volunteers to kick start a Warringah boys rep program in 2012!
- An email will be sent out to all U/13 boys in coming weeks to gauge interest.
- 2012 Carnival dates are being investigated.
- A committee of interested parents is forming to get things organised for 2012.
- The committee is on the hunt for a suitable coach.
- Please contact Brian Douglas with expressions of interest (to help or play) [registrar@warringah-hockey.com](mailto:registrar@warringah-hockey.com)
- Spread the word and get behind this wonderful opportunity to develop our boys!

### Warringah Minkey Carnival

- Tentative date has been set for 2012 and fields need to be booked.
- Team registrations need to be finalised earlier so draw can be completed earlier.

## Masters

- Question was raised how the Masters Committee can find out earlier the venues of State Championships so that accommodation can be booked.

## Mens Competition & Open Competition

- Annabelle reported on the success of the Mens competition which has doubled in size in 2011. It was raised that this competition may not be as popular if it is played on a Sunday as many of the fathers playing watch their children play first.
- Warringah entered a team in the North Shore Open competition for the first time in 2011 and were Premiers of Division 2.

## General

- Confirmed that Minutes and Reports will be distributed in full and posted on the website for all members to view.

## GENERAL BUSINESS:

### New Constitution

- Annabelle briefed the meeting on the rationale and basis of the new Constitution.
- The New Constitution is based on a template forwarded by HNSW in response to changes to the Associations Incorporations laws by the NSW Government.
- In the New Constitution the Board consists of 5+ people of which 3 must be present to obtain a Quorum at a meeting to make decisions. The club is the main focus for the association for insurance reasons.
- Life membership is now available.
- The business of the Association will be run by Committees.
- Clubs are the main focus of the Association. Annabelle will brief clubs at the next Management Meeting on the insurance benefits of clubs incorporating.
- A full copy of the Constitution can be viewed on the Warringah Website [www.warringah-hockey.com](http://www.warringah-hockey.com)
- Members voted unanimously to accept the New Constitution.

## Competition Dates:

Round	Date	Desc	Other	Other
01	31/03/12			
	07/04/12	Easter		
	14/04/12	Holidays	HNSW Devt Camps	
02	21/04/12	Holidays		
03	28/04/12			
04	05/05/12			
05	12/05/12			
06	19/05/12			
07	26/05/12			
08	02/06/12			
	09/06/12	June Long W/E	Girls Jnr Carn. Canberra	
09	16/06/12			
10	23/06/12	School hols (private)		
11	30/06/12	School hols		
	07/07/12	School Hols	U/13 Girls State (Th-Sun)	NS Gala Day (?)
12	14/07/12	School Hols	U/13 Boys State (Th-Sun)	
13	21/07/12			
14	28/07/12	No opens	Masters State champs (Th-Sun)	
15	04/08/12	Rnd 14 – Opens	Minkey Carnival 05/08/12	
SF	11/08/12	Rnd 15 - Opens		
Jnr GF	18/08/12	Snr SF	Jnr GF & Present. Day	
Snr GF	25/08/12		Snr GF & Present. Day	

- Brian clarified that council has requested buffer weeks between Summer and Winter sport handovers which may reduce our competition weeks some years. This will not impact our season in 2012.

### **Competition Structure – 2012**

Proposed structure for the Junior competition. Age restrictions will apply to Sevens C and Minkey Divisions. Experienced younger players will be able to play in Sevens A & B divisions.

Sevens A	Years 5 - 6	Ages 11 - 12
Sevens B	Years 5 – 6	Ages 11 - 12
Sevens C	Years 3 – 4	Ages 9 - 10
Minkey A	Years 1 – 2	Ages 7 – 8
Minkey B	Year Kindy	Ages 5 - 6

- Meeting agreed in principal to adopt the above change to the Junior Competition with the following clarifications:
  - Minkey B to target K-1 beginners, Minkey A yr 1-2 players, Sevens C restricted to players aged 10 and younger, Sevens B for older beginners or experienced younger players and Sevens A is for older, experienced players.

### **Other General Competition Business**

- Expecting a further growth in the Junior Full Field Competition in 2012. The meeting agreed we should book the Freshwater rugby field (adjacent to the carpark) in 2012 to run extra games.
- Suzi requested that it should be compulsory for goalies in the Sevens A competition to wear a helmet. It was noted that it is currently not compulsory for a team to have a goalie, and not all teams have a goalie kit.
- Fiona raised whether the Sevens C competition should have modified rules for corners.
- Annabelle is currently reviewing all competition rules for discussion at the next planning meeting.
- Amanda asked for clarification on age restrictions for the Mixed/Mens competition, and raised the difficulty of organise teams when players are playing in both the Mixed and Open competitions.
- All questions raised with regard to the competition and rules have been noted and will be discussed further at the first planning meeting in February 2012.
- Permission was granted for Carol Todman to use the Warringah logo to organise jackets for the Masters in 2012.
- Sue Saunders in her role as the Social Secretary has requested a list of club contacts to receive correspondence about social days.
- Cath raised her concern over the safety of presentation spectators standing behind the goal during the Open Grand Final. Need to be aware of this and when locating the presentations on Grand Final Day in 2012.

### **WHA Meetings and Competition Operations - 2012**

It was proposed by the Secretary that a Competition Committee be created which meets once a month or as needed during the season to make decisions affecting the competition. This committee should consist of the Secretary, Registrar, Competition Secretary (Fixtures), Competition Convenor and a delegate from each club. The following club delegates were nominated.

#### **Competition Committee**

- Carol Douglas – Secretary
- Brian Douglas – Registrar
- Gabbie Whelan – Competition Fixtures
- Megan Miller – Competition Convenor
- Suzi Litchfield – Manly Juniors
- Sue Pickering – Manly Juniors
- Suellen Cope – Mosman
- Sue Saunders – Seaforth & Mackellar
- Karen Bailey – Manly Womens

The committee will first meet on the 12<sup>th</sup> March, 2 weeks prior to the first game of the competition to decide on the grading of teams.

Prior to this, Brian will liaise with club registrars in January to finalise club registration forms by the end of January. All clubs must have team nominations to the Competition Committee before the 12<sup>th</sup> March.

There will be a WHA Planning Meeting in mid February to review rule changes and all aspects of the 2012 Winter competition.

### Election of WHA Board and Committee Members for 2012.

#### WHA Board:

Positions/Duties	2011	Team	Nomination	
President	Anne Jenkins	Terrey Hills	Anne Jenkins	By: Gabbie Whelan Passed
Secretary	Carol Douglas	Avalon	Carol Douglas	Nomination Received Passed
Treasurer	Caroline Ward	Terrey Hills	Caroline Ward	Nomination Received Passed
Board Member			Gabbie Whelan	Nomination Received Passed
Board Member			Cathy Clark	Nomination Received Passed
Board Member			Karen Bailey	Nomination Received Passed

#### WHA Positions & Sub Committees:

Positions/Duties	2011	Team	Nomination Received- 2012	Team
Public Officer	Carol Douglas	Avalon	Carol Douglas	Nomination Received
Registrar	Brian Douglas	Manly	Brian Douglas	Nomination Received
<b>Assist. Registrar</b>			<b>** Vacant **</b>	
Competition Convenor – Jnrs & Snrs	Megan Miller	Manly	Megan Miller	Nomination Received
Duty Manager	Carol Douglas		Carol Douglas	Nomination Received
Umpire Convenor	Judy Wood		Judy Wood	Nomination Received
<b>Assist. Umpire Conv.</b>			<b>** Vacant **</b>	
Competition Fixtures	Gabbie Whelan	Avalon	Gabbie Whelan	Nom Received
Canteen	Cathy Clark	Seaforth	Cathy Clark	Nom Received
Website Co-ordinator	Carol Douglas	Avalon	Carol Douglas	Nom Received
Junior Carnival Co-ordinator	Suzi Litchfield	Manly	Suzi Litchfield	Nomination Received
Results	Brian Douglas	Manly	Brian Douglas	Nomination Received
Competition Sub Committee			Anne Jenkins – President/T.H. Carol Douglas – Secretary Brian Douglas – Registrar Gabbie Whelan - Fixtures Megan Miller – Convenor Suzi Litchfield – Manly Jnrs Sue Pickering – Manly Jnrs Suellen Cope – Mosman Sue Saunders – Seaforth/Mac Karen Bailey – Manly Womens	Nomination Received
Junior Dev	Brian Douglas Carol Douglas Cathy Clark	Manly Avalon Seaforth	Brian Douglas Carol Douglas Cathy Clark Veronica Castro	Nominations Received
WHA Rep Teams –			Caroline Ward	Nominations

Committee			Gabbie Whelan Brian Douglas Carol Douglas ** Vacant **	Received
Masters convenor	Carol Todman	Avalon	Carol Todman	Nom Recvd
Masters Sub Committee	Carol Todman Sally Williams Amy Bingham Karen Bailey Gabbie Whelan Caroline Ward Anne Jenkins Carol Douglas	Avalon Avalon Seaforth Manly Avalon T Hills T Hills Avalon	Carol Todman Sally Williams Amy Bingham Karen Bailey Gabbie Whelan Caroline Ward Anne Jenkins Carol Douglas	Nominations Received
Social Secretary – Opens	Sue Saunders	Seaforth	Sue Saunders	Nomination Received
Future Planning & THHC	Brian Douglas Anne Jenkins	Manly T Hills	Brian Douglas Anne Jenkins Richard Forest Alana Taylor	Nominations Received
NSW Hockey Delegate	Brian Douglas	Manly	Brian Douglas	Nominations Received
Sporting Union Delegate	Brian Douglas	Manly	Brian Douglas Damien Miller	Nomination Received
Grand final awards	Steph Goodmanson	Seaforth	Steph Goodmanson	Nomination Received
Grand final day - Committee	Anne Jenkins Carol Douglas	T Hills Avalon	Anne Jenkins Carol Douglas Amanda Clarke Julie Gribble	Nomination Received
Wet weather Contact	Website		Website	
Grounds Check	Anne Jenkins	T Hills	Cathy Clark - Seaforth	Nomination Received
Field Mark-up & Gear Steward	Anne Jenkins	T Hills	Damien Miller?	

#### Vacant Positions:

The Board is still seeking nominations for the following vacant positions:

**Assistant Registrar** – This position will assist in the down loading of online registrations, and assist with updating HockeyNet.

**Assistant Umpire Convenor** – Assist Judy to train umpires and manage the umpire roster on Saturday afternoon. The meeting proposed to follow up with James Aspinall, and Luke Van Shee to see if they would be available to assist.

**WHA Rep Team Sub-Committee** – as interested players for the rep teams are identified, it is hoped their parents will assist with organising the program.

#### Correspondence

Rec/Sent	Details	
24-Oct	HNSW	Presidents Update including HNSW fees for 2012.
21-Oct	Vicki Blaskett – Council	Next Council Meeting Mon 14 <sup>th</sup> Nov
17-Oct	Sporting Union	MWPSU AGM – Affiliation Renewal Form
19-Oct	Paul Bruce – HNSW	Delegate Form
19-Oct	HNSW	2012 Field State Champ dates
18-Oct	Hockey Aust	Hockey on TV, How can you help?
17-Oct	Hockey ACT	Canberra Reg Boys Carnival details 24-25 Mar 2012
14-Oct	HNSW	Revised Photography Policy
14-Oct	Council	Sports Admin workshops
6-Sep	HNSW	Presidents update & AGM notice Sat 26 <sup>th</sup> Nov, 2011

Meeting closed: 9:30pm